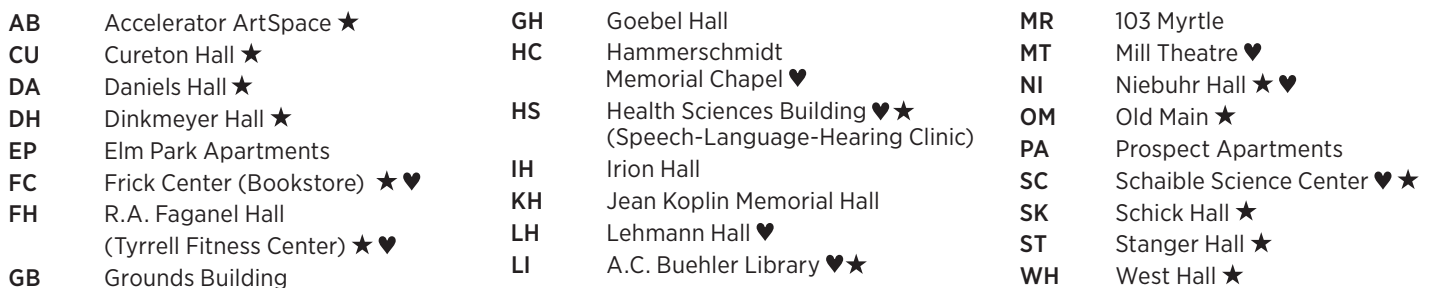

PARKING AND TRANSPORTATION GUIDELINES



Elmhurst
University



VIOLATIONS AND FEES

A person will be responsible for violations issued to any vehicle(s) registered in their name. Violations of the University's parking regulations are subject to a fine.

Students: Fines are payable at the Office of Student Financial Services in Goebel Hall. Fines that are not immediately paid will be added to a student's account. Please note that until the account is paid in full, grades and transcripts will be withheld, and one may not register for the next term or graduate.

Faculty, Staff and Visitors: Fines are payable at the Office of Student Financial Services in Goebel Hall. Questions about citations may be directed to the Department of Public Safety, Lehmann Hall, Lower Level x3000.

Anyone wishing to appeal a citation may do so by filling out the back of the ticket and returning it to Public Safety. The appeal must be received, in writing, within 5 days of the date on the citation. **Vehicles are eligible for an immobilization boot with a fourth unpaid parking citation in the same academic year.**

REGISTRATION OF VEHICLES

All employees and students currently enrolled must register their vehicle with Public Safety.

A registered vehicle must display an Elmhurst University parking sticker on the lower, driver's side corner of the front windshield. Stickers are renewed every year for students and employees.

The parking stickers do not have permanent adhesive and can be transferred to multiple vehicles. Only one vehicle is permitted on campus at any one time and failure to place the sticker on the registered car, or failing to register a car will result in a parking fine.

Anyone bringing a temporary or rental vehicle to campus must obtain a temporary parking permit.

If your vehicle is in an accident or replaced, you must remove the sticker from the old car and register the new car under that sticker. If your sticker rips, bring it into the Public Safety office and we will replace it.

Parking questions or appeals can be directed to EU parking@elmhurst.edu

VEHICLE ASSISTANCE

Elmhurst University offers some assistance in the event that your vehicle battery is dead or you lock your keys in your car. You may borrow a battery jumper pack from Public Safety. If you lock your keys in your car, a Public Safety Officer will be dispatched to assist you. Please note that Public Safety may only offer these services to vehicles on University property and officers may not be immediately available to assist you. This assistance is provided at the vehicle owner's/driver's risk, as the possibility exists that jump-starting a battery or performing an emergency vehicle opening may cause damage to your vehicle. Elmhurst University assumes no liability for this damage, and assistance is provided at the requestor's risk when appropriately skilled personnel are available.

STICKER FEES

Resident students will need to obtain a sticker for the school year, and will be charged per term. Costs for this fee is billed to the student's account.

Elm Park/Prospect Apartment Residents must obtain a residential parking sticker and may park in your assigned parking space. The permit must be displayed at all times. You may only park in your assigned space. If it is occupied, park in the overnight lots (Dinkmeyer Hall, West Hall and Alexander Lot) between 2 a.m.-6 a.m. You must get a new hang tag each semester.

Residents living in campus owned houses must obtain a residential parking sticker to park in the driveway. You will be held accountable for guests who illegally park.

Commuter students, with the exception of graduate students and those in accelerated programs, will need to obtain a sticker for one year and be billed per term.

There is no fee for **Elmhurst University employees**.

LOT CLOSING

The University may need to temporarily close a parking lot for a special event, snow removal, or a necessary repair. Lot closings will generally be posted 24 hours in advance. If a driver fails to move a vehicle after signs have been posted, the vehicle will be ticketed and issued a fine, and may be relocated or towed at the registered owner's expense. Public Safety will attempt to notify the owner before towing a vehicle, but it is the owner's responsibility to move the vehicle in accordance with the posted deadline.

If you must move to a parking lot that you have not been authorized to park in, or if you are unsure of where to move your car, call Public Safety at (630) 617-3000 and we can assist you in finding a lot or come by the Public Safety Office to obtain a temporary permit.

SHUTTLE INFORMATION

The Bluejay Shuttle is available for students to visit local shops.

Stops include Target, Walmart, Oakbrook Center and CVS.

It runs on a regular schedule that can be viewed on the Public Safety web page under parking and transportation or at: elmhurst.edu/Bluejayshuttle

POLICY

Parking in University-owned or leased lots is provided primarily for employees on University business and currently enrolled students. First-year resident students are not permitted to register a vehicle or park in any Elmhurst University owned or leased parking lots. Written requests for an exception to this policy may be directed to Public Safety, and must demonstrate a significant and continuing hardship caused by the policy. All visitors must park in designated visitor parking spots. Any visitor parking elsewhere on campus or overnight must obtain a temporary parking permit from Public Safety.

No lot is reserved for any specific campus constituency. Faculty, students, and staff may park in any campus lot or University leased lot. The university leases remote parking spaces in the St. Peter's Church lot located at Church St. and Cottage Hill Ave. Designated spaces in this lot are available to vehicles displaying the University's parking sticker during the hours of 6 a.m.-6 p.m.

Storage of vehicles on campus while the driver is not present on campus or away on campus-related business is prohibited. Overnight parking is restricted to vehicles bearing a resident parking permit, unless arrangements have been made in advance with Public Safety.

For full policies, regulations, maps, and other resources visit: elmhurst.edu/Safety or reference the Student Handbook.

Parking questions or appeals can be directed to EUparking@elmhurst.edu



190 Prospect Avenue
Elmhurst, Illinois 60126
elmhurst.edu



Department of Public Safety
Lehmann Hall, Lower Level

Phone: (630) 617-3000

Email: publicsafety@elmhurst.edu